

MAILING VERIFICATION FORM



• IMMEDIATE ATTENTION REQUIRED •

Your order /placed by _____ Our job# _____

Please review, check the appropriate boxes and sign below

I want The Prism Marketing Company to inkjet the addresses and mail the printed items from their post office.

Use The Prism Marketing Company's 1st class method
(Faster than presorted/standard/3rd class)
Postal regulations require a minimum of 500.

PRSRT STD
FIRST CLASS
U.S. POSTAGE PAID
ATLANTA GA
PERMIT NO. 3445

Use The Prism Marketing Company's standard method (formerly 3rd class)

PRSRT STD
U.S. POSTAGE PAID
ATLANTA GA
PERMIT NO. 3445

• PLEASE NOTE •

In order for us to proceed with your order, this form must be signed and faxed back to us.
This is necessary even if your purchase order (or P.O.) indicates what your mailing intentions may be. Thank you.

To prevent delays please provide mailing list of addresses and soon as possible for useability verification. You may email your list as an attachment to: orders@prismsupplies.com

By adding: "Or Current Resident" as part of the address your mail piece(s) will more fully comply with the United States Postal Service Move/Update Requirements regarding mail deliverability.

Yes, add "Or Current Resident" **No, do not add "Or Current Resident"**

I DO NOT WANT The Prism Marketing Company mail the printed items from their post office. Please contact us if you intend on using a Bulk Mail Center to distribute printed items.

NO CUSTOMERS INDICIA - Ship printed items in bulk. (FedEx or UPS)

WITH CUSTOMER'S INDICIA - Ship printed items in bulk. (FedEx or UPS)
The indicia for the mailing location is included as part of my artwork. To sort properly and meet postal regulations The Prism Marketing Company requires you to furnish the permit number along with the address and zip code of the location where the mailing will be sent.

Yes, I want The Prism Marketing Company to inkjet the addresses before shipping printed items in bulk.

No, I do not need The Prism Marketing Company to inkjet addresses.

Shipping method preferred: _____

Signed _____ Date _____ Phone _____